Annual Report
for the year
2012
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1 REPORTS OF HONORARY OFFICERS

1.1 CHAIR'S REPORT

We held a very successful conference at the Glasgow Science Centre in July and were really pleased with the attendance and the continued support of sponsors and exhibitors. This is especially so at a time of change and uncertainty for many of our members.

My thanks go to Stewart Glover and Pip Divall who worked so hard to make the event the success it was. We rotate our conference around the UK, but this time we wanted the event to have a real local feel. We did this by using a local conference management company, and the Scottish focus was evident in both the speakers and the conference dinner. We always take evaluation of the conference seriously and will use what our members said to us in planning for our 2014 conference, including ensuring people who are unable to attend can still feel engaged.

Our grants and financial assistance are now very well established and it was good to see so many bursary winners at our conference. We are pleased to be working with the Medical Library Association in the USA on a joint bursary for attendance at the 2013 MLA Conference in Boston.

We published a new Core Collection, this time on dentistry books edited by Roger Farbey, Head of Library & Knowledge Services at the British Dental Association, and we are pleased with the amount of interest in the publication.

We worked closely with CILIP on a range of projects including the new website and changes to banking arrangements; and I was invited to join the Project Board for the review of branches and groups. CILIP is going through a lot of change, and this has resulted in far more awareness of and engagement with branches and groups and it is important that we remain an active partner.

Heather Chesters, our Honorary Treasurer, left the committee at the end of the year, and we thank her for all the hard work she put into this
role. There was quite a lot of change in 2012, including CILIP moving to a single bank account for all branches and groups and the introduction of online banking and Heather ensured a smooth transition.

We are pleased that Ruth Carlyle has joined the committee with a lead role for policy and influencing work. As an Information and Support Policy Lead at Macmillan Cancer Support she brings real vigour and expertise to our influencing work.

I would like to thank my committee colleagues for all their hard work during the year, and for those volunteers on the outer rim of HLG who work so hard, often with little recognition, on making sure our journal, newsletter, CPD activities and so many other things continue to be something we are very proud of.

We were sad to see our sub-group IFMH close, but our other groups - Libraries for Nursing and HLG Wales - continue to carry out good work in support of their members.

Overall, at a time of significant change in the health economy it is very pleasing to see the group continue to attract high quality committee members who provide an outstanding range of services and activities, and for the continuing engagement of our members.

*Gary Birkenhead, Chair, HLG.*

### 1.2 GROUP COMMITTEE 2012

The following honorary officers of the committee were elected:

- Gary Birkenhead – Chair
- Richard Bridgen – Honorary Secretary
- Heather Chesters – Honorary Treasurer

**COMMITTEE MEMBERSHIP AND REPRESENTATION**

**CHAIR**

*Gary Birkenhead*, Macmillan Cancer Information Manager, University Hospital of North Staffordshire
HON. SECRETARY
Richard Bridgen, Library and Knowledge Services Manager, United Lincolnshire Hospitals NHS Trust

HON. TREASURER
Heather Chesters, Assistant Librarian, Friends of the Children of Great Ormond Street, Institute of Child Health

COMMITTEE MEMBERS

Helen Elwell, Cataloguing and Search Services, British Medical Association Chair of CPD Panel

Imrana Ghurma, Local Services Liaison Manager, Head of Library & Knowledge Services, South London Healthcare NHS Trust

Helene Gorring, Library Services Manager, Birmingham & Solihull Mental Health Trust Core Collections Lead; International Lead

Elise Hasler, Information Specialist, National Collaborating Centre for Cancer HLG Newsletter Editor

Andrea Heath, Freelance Information Specialist Events

Shaun Kennedy
Deputy Librarian, Royal College of Psychiatrists Assistant Treasurer / Social Media Lead/HILJ Marketing and Promotions Co-ordinator

Alison Paul, Deputy Library and Knowledge Services Manager, Health Sciences Library, St Peters Hospital, Chertsey
Chair of Membership & Publicity Panel

**Angela Perrett**, RCN Wales, Joint Chair/HLGW  
HLGW representative

**Stephen Storey**, Swansea University, Joint Chair/HLGW  
HLGW representative

**Sarah Thompson**  
NHS Direct  
Conference Team; LfN Representative

**Chris Thornton**  
Head of Library Services, Central Manchester University Hospitals NHS Foundation Trust  
HLG Bursaries and Awards

**Co-opted Members**

**Julie Ryder**, Julie Ryder Associates  
Web editor; HLISD Co-ordinating editor

**Maria J Grant**, Research Fellow (Information), Centre for Nursing & Midwifery Research, University of Salford  
HILJ Editor

### 1.3 TREASURER’S REPORT

The Health Libraries Group (HLG) used its strong financial position during 2012 to fund the Group’s many activities, utilising reserves from previous years to provide professional development opportunities for members, such as the 2012 HLG Conference, study days, bursaries and awards, and publications.

The 2012 HLG conference took place in Glasgow and was, once again, a well attended and successful event. In a conference year, the HLG would usually expect to make a loss and this is reflected in the end-of-year accounts, which show a loss of £8,707.79 for 2012. In addition to running the conference, the HLG funded free conference places, and a contribution towards accommodation and travel, for ten
delegates and five student delegates. HLG also contributed to an international award that enabled an information professional from Zimbabwe to attend the conference. This award was jointly funded by the HLG, CILIP’s International Library and Information Group (ILIG) and Partnerships in Health Information (Phi).

In 2012, the Research In the Workplace Award (RIWA), co-sponsored by HLG and the University Health and Medical Librarians Group (UHMLG), was awarded to Chris Cooper and colleagues at the Peninsula Medical School, Plymouth. The winning team is conducting a research project to evaluate the state and usage of British bibliographic databases relevant to health and social care fields.

The Leslie Morton Bursary, which is awarded for attendance at an international conference in health librarianship, medical bibliography or medical history, enabled an information professional to attend the 2012 EAHIL Conference in Belgium.

The HLG also ran two successful study days: ‘Getting started in research and evaluation’ was a joint LIRG/HLG/HEALER study day with discounted rates for HLG members and ‘Making an impact through influencing and negotiating skills’ was a free study day offered by the HLG.

The main source of income for HLG continues to be the Health Information and Libraries Journal. The profit for 2012 was slightly lower than in previous years, which was anticipated due to the impact of currency on subscription income. The CILIP capitation payment was reinstated for 2012 and this was also a source of income for the Group, in addition to a number of subscriptions from independent HLG subscribing members. Income from the 2011 CILIP Umbrella Conference appears in the 2012 accounts. The HLG also received a financial contribution from the USA-based Medical Library Association (MLA) towards a jointly funded award, which will enable an information professional to attend the 2013 MLA Conference in Boston, Massachusetts.

*(See Appendix 1 and Appendix 2)*

*Heathier Chesters, Hon Treasurer 2012*
2. REPORTS FROM SUBJECT GROUPS

2.1 LIBRARIES FOR NURSING (LFN)

Committee
We had no committee members join or leave in 2012, however we have had a reshuffle around posts. Our thanks go to Sarah Thompson for her sterling work as Acting LfN Chair whilst also being our Study Day Coordinator. Sincere thanks go to Sarah Kevil who is stepping down from the role of Bulletin Editor after an extensive time in the role and who has delivered an excellent Bulletin which is appreciated by our members. Our Treasurer has requested to step down due to a job change and we are in the process of sourcing a replacement.

Lorrie Farrell is our new Chair and will be assisted by Emma Ramstad in a Vice-Chair role.

Bulletin
LfN produced 3 Bulletins in 2012. Articles included: reports on our Study Days; using Prize and PowerPoint; setting up a search clinic in a palliative care department and a regular column on our committee members.

Website and marketing
We have maintained and updated the website to reflect the changes in committee members and events that have both been held and are being planned. We have furthered our Web 2.0 presence by setting up new Delicious and Diigo accounts that are accessible directly via the LfN homepage, alongside our Face book, Twitter and Flickr links.

We have set up a specific page on the website for the Bulletin, which allows access to TOCs and editorials of current and previous issues. Over the coming year we will look at ways of further evolving the website, to tie in with any planned upgrade to the main CILIP site.

Finance
At the end of 2012 the current account balance for the group was £4566.57 (balance per cash book).
Income
Income for Bulletin Subscriptions was £935. Income for Events was £840

Membership
LfN had a membership of 89 members in 2012—2 international, 2 students, 45 individual and 40 institutional.

AGM
The LfN AGM was held during at our study day in London at CILIP HQ in November.

Events
Our study day organisers were Sarah Thompson and Gillian Slidell. LfN held two successful events in 2012.
Our main study day was held on Friday 23rd November at CILIP HQ, London and looked at Marketing your Service with Limited Time and Budget. This used an independent marketing consultant and was very well received.
We attended the HLG Conference both providing a stand about our work and presenting a session on ‘Putting Theory into Practice: How Can We Better Support Practitioners returning to Education?’

Bethan Carter, Secretary of LfN and members of the committee.

2.2 HEALTH LIBRARIES GROUP WALES (HLGW) Committee
After a successful appeal for new members of the Committee, the Group was re-launched during 2012.
Committee members are:
Angela Perrett – Joint Chair
Ann Konsbruck
Erin Abbott – Secretary
Meg Gorman
Pat Duxbury – Events Organiser
Sarah Bruch - Treasurer
Sarah Davies
Sian Robins – Newsletter/Web
Stephen Storey – Joint Chair
Yasmin Noorani – Membership Secretary
Stephen Gregory, from CILIP Cymru and Elise Hasler, newsletter editor from HLG, will attend HLG Wales as appropriate. Tricia Chapman will also report back from CyMAL.

Membership
There were no membership numbers for 2012 as the Group was relaunched, but at the end of 2011 there had been 60 members. If someone is a member of HLG and lives or works in Wales, they are automatically members of HLG Wales.

Website and marketing
HLGW has a website link from HLG. On this page our aims, mission and Committee information is made available. Advertisement for study days will appear there.

Finance
The account total beginning and ending 2012 was £3073.61. The account was moved from NatWest to Unity Bank and signatories on the account were changed.

Health Library and Information Services Directory (HLISD)
Angela Perrett is the HLG Wales representative on HLISD.

3. TRAINING AND EVENTS

3.1 CONTINUING PROFESSIONAL DEVELOPMENT

2012 saw another busy year for the panel, the highlight of which was the HLG bi-annual conference. The conference was held on the 12th and 13th of July at the Glasgow Science Centre, and was attended by 286 health librarians and information specialists.

HLG was given a warm welcome to the city of Glasgow at the Lord Provost’s Office Civic Reception and the conference proved to be a great opportunity for knowledge sharing, socialising and networking. In addition to the conference, two further CPD events were organised for Group members. The first event, held on the 20th February, was
organised collaboratively with the Library and Information Research Group (LIRG) and Health Information and Libraries for Evaluation and Research (HEALER). This event ‘Health Information Research Skills’ facilitated by Alison Brettle and Barbara Sen provided places for twelve attendees and was held at the Aytoun Campus in Manchester Metropolitan University. The second event held in the latter part of the year, on the 10th December in London, was an HLG sponsored workshop ‘Making an impact through Influencing and Negotiation Skills’. This free event was facilitated by Barbara Allan from the University of Westminster and provided places for 20 attendees. Both events were well received with excellent feedback.

In addition to the above CPD events, work began on the HLG sessions for Umbrella 2013 and the panel continued its work on the goals outlined in the HLG business plan. One of the key goals of the plan was to explore offering more virtual learning opportunities for HLG members to be able to support CPD directly in the workplace. It is hoped that this work will culminate in a skill swap register, links to useful online resources and a number of e-books to support continuing professional development.

The panel members as of the 31st December were as follows:

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<tr>
<th>Name</th>
<th>Title</th>
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<tr>
<td>Syed Adil</td>
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<tr>
<td>Potenza Atiogbe (Secretary)</td>
<td>Vicky Robertson</td>
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<tr>
<td>Helen Elwell (Chair)</td>
<td>Madeleine Smith</td>
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<tr>
<td>Pat England</td>
<td>Sarah Sutton</td>
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<tr>
<td>Debbie Hagon (Umbrella Rep)</td>
<td>Sarah Thompson</td>
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<td></td>
<td>Anne Weist</td>
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_Helen Elwell, Chair, CPD Panel, 2012_

4. **PUBLICATIONS**

4.1 **HEALTH INFORMATION AND LIBRARY JOURNAL (HILJ)**

The past year has seen the journal affirm its position as the leading European research journal for health library and information.
Copy Flow
In 2012, the editorial team oversaw the management of 59 original manuscripts (excluding editorial, regular features and obituaries). When accounting for resubmissions, we have managed 133 manuscripts during this period.

For the first time, manuscripts received from Asia have overtaken those submitted from the UK and Europe, closely followed by manuscripts from North America. Despite this increase, the majority of manuscripts received from Asia do not fit the aims and scope of the journal and the opportunity to publish was declined without going to peer review.

The breakdown of original manuscripts by country of origin received in 2012 was: Asia – 22 (37%); UK – 11 (19%); North America – 11 (19%); Europe – 7 (12%); Africa – 4 (8%); Australasia – 2 (3%); South America – 1 (2%).

The 2014 Research Excellence Framework – a method of assessing the research of British higher education institutions – continues to influence the types of submissions received at HILJ. As the pressure to publish during the 2008-2013 assessment period increases, there has been a commensurate increase in the number of manuscripts received that do not appear to have been developed for and do not meet the aim and scope of the journal. It is anticipated that this will become less of an issue in 2013.

Meetings
The Editorial Advisory Board (EAB) took place in July. The morning was devoted to two discussion groups: Manuscript Titles and Competitor Analysis.

Manuscript Titles: Led by Christine Urquhart, the online contributions, discussions during the meeting and post meeting informed the development of enhanced guidance for authors on the main principles of writing a concise yet informative title. Further details are available in the author guidelines at http://bit.ly/cv7S6j

Competitor Analysis: The EAB identified a range of issues and resource types e.g. conference proceedings, journals within library and information science (LIS) and other disciplines, networks and
publishing models to consider from the perspective of competitor analysis and opportunities for future development. The outcomes of the discussions are currently being taken forward in informing strategy development.

The afternoon was taken up with the main EAB meeting.

The Editorial Team met three times, in March, June and October. Key areas of discussion have included the new Dissertations into Practice regular feature and developing and implementing expanded author guidelines for abstracts and key messages (both led by Jeannette Murphy).

The Marketing Team met via tele-conference twice in 2012, in June and October. Particular attention has focused on promoting the journal, including the Virtual Issue (see below), at events and via discussion lists and the inclusion of HILJ content in a Wiley-Blackwell special compilation of papers from a range of journals in support of the World Mental Health Day Campaign: [http://www.wiley.com/WileyCDA/Section/id-611991.html](http://www.wiley.com/WileyCDA/Section/id-611991.html)

Finally, an exploratory meeting was held in December between representatives from HLG, HILJ and Wiley-Blackwell to discuss ways in which HILJ access might be facilitated to all HLG members.

**Editorials**

2012 saw HILJ editorials look beyond the strategic development of the journal to consider health information in its broader context, for example, the London 2012 Olympics. Guest editorials were also published including a piece on the public health agenda by the incoming HLG Chair, Gary Birkenhead.

**Links with the European Association of Health Information and Libraries (EAHIL)**

In July 2012 HILJ joined EAHIL in celebrating their 25th anniversary. HILJ has been publishing papers from across Europe since it was first published under the title of Health Libraries Review in 1984. We were therefore delighted to share a selected collection of 25 papers, representing the breadth of European writing published within HILJ, to
mark this special occasion under the banner Twenty-Five for Twenty-Five: European Content from the Health Information & Libraries Journal http://bit.ly/QWY1ae

Virtual Issue
A virtual issue of HILJ on Increasing Impact in a Time of Decreasing Budgets was published in July to coincide with the 2012 HLG conference in Glasgow. The virtual issue, which was edited by Anthea Sutton, replicates the structure of a print version of HILJ. The virtual issue draws on the best content previously published by HILJ around the theme of increasing impact, containing an editorial, a review, original articles and regular features. The virtual issue continues to be available, open access, at http://bit.ly/MQQhq1

Presentations
Maria Grant, Editor-in Chief of the Health Information and Libraries Journal, facilitated a workshop at the Health Libraries Group biennial conference in Glasgow, July 2012 on Enhancing Your Chances of Your Manuscript Being Accepted. The session was well attended with participants electing to submit titles and one line abstracts generated during the session and indicating that they’d like to take part in a follow-up/reminder activity in the coming months Regular feedback has also been received via Twitter regarding the usefulness of the slides e.g. "Great slides” and “Concise & direct”, which are hosted on the SlideShare service at slidesha.re/MsV6rv

Writing Tips & HILJ Manuscripts
Maria Grant, Editor-in Chief of the Health Information and Libraries Journal, has been tweeting weekly tips on writing journal articles via the @HILJnl twitter account. The @HILJnl account also provides advanced notification of manuscripts published on EarlyView prior to appearing in a print copy of the journal. Follow the @HILJnl twitter account at https://twitter.com/HILJnl or paste the address in your chosen RSS reader to receive weekly updates from HILJ.

Impact Factor
Calculated on manuscripts published in HILJ in 2010 and 2011, in June the journal was awarded an impact factor of 0.889. HILJ is now ranked
33rd within an expanded Information Science and Library Science category of 83 journals in the ISI Journal Citation Report.

Impact factors can be prone to considerable variation year-on-year so the 5-year impact factor is also of interest. In 2011, the HILJ 5-year impact factor also improved to 1.016.

Staff
There were three new members to the editorial team this year. Audrey Marshal, University of Brighton joined the editorial team as Editor of the newly instated HILJ regular feature Dissertations into Practice. Shaun Kennedy, Royal College of Psychiatrists, was appointed as the HILJ Marketing and Promotions Co-ordinator, replacing Jacqui Watkeys (nee Duffus) who stepped down after 5 years in the post. Jeannette Tan was appointed as HILJ Production Editor in Singapore from the June 2012 issue following an internal reorganisation that saw Sharon Low move to work on other Wiley-Blackwell titles.

Thank you to Jacqui and Sharon for their sterling work on the Health Information and Libraries Journal.

Maria J Grant
Editor-in-Chief, Health Information and Libraries Journal

4.2 NEWSLETTER
The Group’s Newsletter continues to be published in electronic format through the Group’s website. Thanks go to Julie Ryder for publishing the newsletter:
An email via the CILIP branch & group emailing system, HLG/HLG Wales and LIS-Medical lists notifies readers of the new issue.

Newsletter Access
According to website statistics, the Newsletter constitutes approximately 17% of the overall traffic to the Group’s website. In terms of viewing statistics, the Group website had 24,817 page views of which 4,330 are for the Newsletter (17.45%). And in terms of unique
page views the Group website has 18,368 unique page views of which 3,152 are for the Newsletter (16.91%). This is about the same viewing statistics as last year, but a 3% increase (from 2010 statistics) in the percentage of Newsletter access of the overall traffic.

Newsletter Content in 2012
At the beginning of 2012, the difficult decision was made to disband the sub-group IFMH and so the Newsletter lost a regular Group News contribution. But we gained a new regular Group News column - the International column, which is edited by Helene Gorring, aims to update readers on our partnerships with other International health information organisations.

The Newsletter can only succeed with the input of HLG members. I would like to take this opportunity to thank HLG members for their ongoing support and contributions to the Newsletter. Over the four issues of 2012¹, we received 11 original articles, 10 book reviews and 30 meeting reports for publishing in the Newsletter, which doubles the content from last year across the board. All of these items are written by HLG members and Newsletter readers and they constitute a significant proportion of the content of issues.

Elise Hasler, Editor

4.3 CORE COLLECTIONS
HLG was pleased to launch a new title in the Core Collections series this year, the first edition of the Core Collection of Dental Books. This was a welcome addition to the existing titles, with large numbers of health librarians from all sectors in the UK and a couple of libraries internationally requesting a copy and noting that it met a need in providing guidance for collection development in this area.

¹ March 2012 – 2 articles, 2 book reviews, 1 meeting report
June 2012 – 3 articles, 1 book review, 11 meeting reports
September 2012 – 5 articles, 3 book reviews, 16 meeting reports
December 2012 – 1 article, 4 book reviews, 2 meeting reports
HLG is thankful to Roger Farbey, Head of Library & Knowledge Services at the British Dental Association for editing this new title, and to Tomlinsons for producing the printed copies. The collection, which has been produced using the Library Thing, is also available to view online at http://www.librarything.com/catalog/BDALibrary

Hélène Gorring, Core Collections Lead

4.4 HEALTH LIBRARY AND INFORMATION SERVICES DIRECTORY (HLISD)
The number of visits to HLISD (http://www.hlisd.org/) was up 6.5% on the previous year. The total number of visits was 64,178 of which 66.5% were unique visitors and 33.5% were returning visitors.

The number of entries stood at 782 and the number of names in the contact field was 1,017 (as against 861 and 1,026 respectively in 2011). The reduction in entries was primarily due to more rigorous editing by new group editors for Scotland and Ireland.

Web hosting arrangements
The technical hosting of HLISD remained with Wirral Health Informatics Service (WHIS). A RAID log was set up to capture risks and development issues. Several developmental issues, identified as essential, were investigated and resolved with WHIS.

Editorial Support
This continued to be provided by Julie Ryder Associates.

Funding arrangements
During 2012, the funding of HLISD was, as before, shared between its two partners, SHALL and HLG.
SHALL funded both the technical hosting and the services of the HLISD Co-ordinating Editor.
HLG agreed to fund the annual face-to-face meeting of the HLISD Board and some additional hours for the Co-ordinating Editor, needed as a result of the annual marketing activity.
HLISD Board
The Board held two virtual meetings during the year. The annual face to face meeting for 2012 had to be postponed until early 2013.
Board membership at 31st December 2012 was:
Bertha Low (Chair and SHALL representative)
Andy Parrett
Angela Perrett
Julie Ryder
Chris Thornton (HLG representative)
Jenny Toller

For further information see
http://www.libraryservices.nhs.uk/directoryoflibraries/
Generic email address contact.hlisd@gmail.com

Chris Thornton, HLG Representative, Service Board, HLISD, 2012

5. EXTERNAL RELATIONS

5.1 POLICY PANEL
Health information proved a topic of interest in public policy in 2012, particularly in England. This presented opportunities for policy work by the Health Libraries Group.

2012 Policy context
The Department of Health published its health information strategy in May 2012. The power of information is a 10-year framework for information in the NHS in England
https://www.gov.uk/government/publications/giving-people-control-of-the-health-and-care-information-they-need. Although the report includes an encouraging role for support alongside health information, as opposed to performance data, it does not identify an explicit role for health librarians.

Activity by the Health Libraries Group
The Health Libraries Group responded to The power of information by providing a briefing on the policy for HLG members. The Policy Lead
also responded to key personnel in the Department of Health, indicating the value of the role played by health libraries.

**Joint policy activity**  
The Health Libraries Group participates with CILIP in the Joint Health Strategy Group co-led by CILIP and SCONUL http://www.sconul.ac.uk/page/joint-health-strategy-group . In this forum, we contributed to joint responses on digital issues and training. We also led on the development of a response from CILIP to Healthy lives, healthy people: towards a workforce strategy for the public health system http://www.cilip.org.uk/get-involved/policy/responses/Pages/cilip-responses-to-consultations-2012.aspx . In our response, we emphasised the need for health library roles to support evidence-based public health.

*Ruth Carlyle, Policy Panel Lead*

### 5.2 HLG Bursaries and Awards

The following awards were made in 2012:

**RIWA (Research in the Workplace Award) funded jointly by HLG and UHMLG**

RIWA 2012 attracted four applications. The successful application was a joint one from a team at the Peninsula Medical School and King’s College London. Chris Cooper (Project Lead) and his team were awarded the funding (£3,000) to evaluate the state and usage of British bibliographic databases relevant to health and social care. Chris Cooper has provided periodic reports to HLG and to the joint sponsor, UHMLG. Chris Cooper’s team will be writing up the research for both HILJ and HLG Newsletter in 2013

**Conference Grants**

There were twenty-six applicants for the ten conference grants for members to attend HLG 2012 (Glasgow). We also advertised four grants for students. The awards covered conference fees and up to £200 towards travel and accommodation. The successful applicants were:
HLG members’ awards:
Lisa Basini
Stephanie Bradley  Amanda Marinello
Anna Brown
Joshua Cheyne
Elen Wyn Davies
Scott McLachlan
Jane Roberts
Margaret Scarce
Thomas Veale
Kath Williams

Student awards:
Lesley Firth
Emma Hughes
Charlotte Lythgoe

Leslie Morton Bursary
There were 6 applications for the Leslie Morton 2012. The winning applicant was Alison Brettle who was awarded £1,000 to attend EAHIL in July where she had had both a paper and a poster accepted for presentation.

Chris Thornton, HLG Awards Co-ordinator

5.3 MEMBERSHIP AND PUBLICITY
The main challenge continued to be maintaining our membership numbers and ensuring existing members continue to receive a comprehensive package of services and support. The focus has been on how we provide more to a declining number of members.

Events
The main event of the year was the HLG Conference in Glasgow with the theme Health libraries under the microscope: protecting your formula. HLG had a stand at this conference. The stand promoted the activities of the group and also the launch of the first Core Collection of Dental Books. We also used the exhibition space to engage with members and other delegates. Both the formal and anecdotal feedback has been very positive including the excellent programme of speakers, the wonderful venue, the opportunities for networking and the dinner in the Old Fruit Market.
Publicity
We still have a vacancy for Publicity Co-ordinator. We regularly review publicity material as it is important that our publicity material reflects the current range of activities that HLG provides, and to ensure the images we use are representative of the modern health library and information community.

Members/Subscribing Members
Our membership continues to decline, and a decision was made by the committee to concentrate on doing more for our existing members rather than a major recruitment drive to attract new members.

Group membership at the end of 2012 was 1285, down from 1368 in 2011.

By the end of the year we had 7 subscribing members. It was never intended that the figure would be high as we encourage people to join CILIP direct. People are also joining subject groups direct, such as HLG Wales. A wider concern is the reduction in members choosing us as one of their Special Interest Groups as part of their CILIP membership. The new HLG Business Plan acknowledges and addresses this.

HLG-Members email discussion list
We ended the year with 475 subscribers, which is down from 485 in 2010 and 477 in 2009, but up from 462 in 2008 and 447 in 2007. The list continues to be used to keep our members informed of HLG activities and developments and we hope to make more use of it for gathering views in relation to our influencing work. The reduction in subscribers is not unexpected as we have seen a reduction in membership of the group.

Future plans
The following year will continue to focus on consolidating and improving support to existing members; increasing our use of social media, working with CILIP on enhancing our website. Plans are already underway for the 2014 conference.
Members of the panel:
Alison Paul (membership)
Julie Ryder (website)
Andrea Heath (events)
Publicity (vacant)

Alison Paul, Membership and Publicity Panel

5.4 INTERNATIONAL

HLG-ILIG-Phi Bursary
HLG was delighted to welcome Masimba Muziringa to its conference in Glasgow in July following the development of a new HLG-ILIG-Phi International bursary.

HLG received a high level of applications from countries served by the WHO’s HINARI scheme at whom the award was aimed.

Representatives from the organisations involved in this bursary, HLG, CILIP’s International Group (ILIG), and the UK NGO Partnerships in Health Information (Phi) were involved in the judging, and were very impressed with Masimba’s statement about the personal benefits of receiving the grant and his commitment to share the learning outcomes and benefits with the wider Library and Information Service community. Masimba participated in a 2 week visit to UK, based in London, Birmingham and Glasgow with a detailed programme of professional activities and visits to health libraries in the NHS and Higher Education sector planned by Phi, ILIG and HLG. He then attended the conference and gave a presentation on the work he is doing as the Medical Librarian at the University of Zimbabwe, College of Health Science Library.
Masimba heads a consortium of Medical and Health Sciences librarians in the country and is also a member of regional professional associations such as the Network of African Medical Librarians (NAML) and the Association of Health Information Libraries in Africa (AHILA) and his visit will hopefully help HLG to start to develop a relationship between our professional organisations.


In October 2012, HLG’s International Officer, Hélène Gorring, attended the African Health Libraries Conference (AHILA) on behalf of Partnerships in Health Information (Phi) to help co-ordinate a 2-day workshop on ‘Public Access to Health Information’. The main aim of this workshop, which was adapted from IFLA/FAIFE’s course material, was to look at changing professional roles, and to identify what librarians can do, particularly through partnership working, to improve public access to health information. The workshop was delivered in the 3 official languages, French, English and Portuguese.
Highlights of the workshop included a stimulating discussion about the top health issues where there was a need for better health information for the public in Africa, whereby participants came up with the following Top Priorities:

Lifestyle (nutrition, stress, smocking, obesity, physical activity, high blood pressure)

Medication (self-medication, expiry dates, sale of illegal medicines)

Environment (e.g. water, dangerous substances)

Traditional practices (e.g. use of dangerous plants)

Take up of vaccinations

Preventing household accidents

Cancer (better knowledge of the disease, its causes and treatment interventions)

The workshop also provided an excellent opportunity for health librarians to share their learning outcomes on projects they had undertaken at a community level, and participate in a health information poster competition where the winning pair were each awarded with an Amazon Kindle.

_Hélène Gorring, International Officer_
6 PUBLICITY

6.1 WEBSITE (www.cilip.org.uk/hlg)

The Health Libraries Group website (www.cilip.org.uk/hlg), along with our email discussion group and newsletter, continues to be the main means by which our members and others can find out about the services and support we provide and the activities we carry out. This includes news and information about our journal, newsletter, policy issues, training events and conferences and awards, grants and financial assistance.

During the year the website attracted 24,817 hits, with 18,368 being unique page views. This is very similar to the hit rate for 2011. The newsletter, awards and events scored the most hits; last year it was the newsletter, core collections and subject groups which scored the most.

The CILIP website redesign is ongoing. Plans are in place for a 2013 launch which will include the HLG website.

Julie Ryder, Web Editor

6.2 SOCIAL MEDIA

We had a Twitter feed (@CILIPHLG) and a blog. We blogged on a monthly basis and tweeted frequently. We aim to increase our presence on Twitter but will be removing the blog and will continue the conversation with our members via our email discussion group.
Appendix 1

Balance sheet as at 31st December 2012

ASSETS

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash-in-hand, at bank or on deposit:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COIF Deposit Fund</td>
<td>20,311.19</td>
<td>10,209.73</td>
</tr>
<tr>
<td>Current a/c</td>
<td>14,614.53</td>
<td>55,245.00</td>
</tr>
<tr>
<td>Cash-in-hand</td>
<td>100.00</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>_______</td>
<td>_______</td>
</tr>
<tr>
<td></td>
<td>34,825.72</td>
<td>65,454.73</td>
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</tbody>
</table>

LESS LIABILITIES

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Un-presented cheques:</td>
<td>77.50</td>
<td>6,761.10</td>
</tr>
<tr>
<td>Conference payment owing:</td>
<td>(1,018.29)</td>
<td></td>
</tr>
<tr>
<td>2011 percentage HILJ profit:</td>
<td>(22,851.60)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>_______</td>
<td>_______</td>
</tr>
<tr>
<td>NET ASSETS</td>
<td>59,599.82</td>
<td></td>
</tr>
<tr>
<td>59,711.92</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Represented by:

ACCUMULATED FUNDS

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>As at 1st January</td>
<td>59,711.92</td>
<td>63,010.67</td>
</tr>
<tr>
<td>Net income (expenditure) for year</td>
<td>(8707.79)</td>
<td>(7,313.60)</td>
</tr>
<tr>
<td></td>
<td>_______</td>
<td>_______</td>
</tr>
<tr>
<td></td>
<td>51,004.13</td>
<td>55,697.07</td>
</tr>
</tbody>
</table>

Heather Chesters, Honorary Treasurer 2012
Appendix 2

Income and expenditure for the year to 31st December 2012

<table>
<thead>
<tr>
<th>INCOME</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>CILIP Capitation</td>
<td>2,967.01</td>
<td>0.00</td>
</tr>
<tr>
<td>Conference/seminar/meetings income</td>
<td>622.79</td>
<td>1,018.29</td>
</tr>
<tr>
<td>Journal sales/subscriptions</td>
<td>19,043.00</td>
<td>22,924.63</td>
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<tr>
<td>Royalties</td>
<td>9.66</td>
<td>0.00</td>
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<tr>
<td>Subscriptions</td>
<td>300.00</td>
<td>75.00</td>
</tr>
<tr>
<td>VAT</td>
<td>3,941.08</td>
<td>793.48</td>
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<tr>
<td>Interest</td>
<td>110.16</td>
<td>72.30</td>
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<tr>
<td>Other</td>
<td>1,008.24</td>
<td>1,742.82</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>26,993.70</strong></td>
<td><strong>26,626.52</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Committee/officer expenses</td>
<td>6,843.13</td>
<td>5,004.04</td>
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<tr>
<td>Other travel &amp; subsistence</td>
<td>1,276.72</td>
<td>1,993.70</td>
</tr>
<tr>
<td>Conference/seminar/meetings</td>
<td>915.29</td>
<td>9,463.72</td>
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<tr>
<td>Postage</td>
<td>48.60</td>
<td>83.52</td>
</tr>
<tr>
<td>Stationery and printing</td>
<td>1,133.73</td>
<td>0.00</td>
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<tr>
<td>Printing books</td>
<td>2,368.02</td>
<td>1,869.37</td>
</tr>
<tr>
<td>Journal/newsletter expenditure</td>
<td>626.97</td>
<td>1,827.53</td>
</tr>
<tr>
<td>Fees/honoraria</td>
<td>9,285.75</td>
<td>3,079.80</td>
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<tr>
<td>Bank charges</td>
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<tr>
<td>VAT</td>
<td>1,154.84</td>
<td>9,105.89</td>
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<tr>
<td>Miscellaneous expenses</td>
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<td></td>
</tr>
<tr>
<td>CILIP VAT</td>
<td>3,492.84</td>
<td>0.00</td>
</tr>
<tr>
<td>Web Site</td>
<td>1,652.50</td>
<td>1,495.65</td>
</tr>
<tr>
<td>Professional development needs research</td>
<td>14.90</td>
<td></td>
</tr>
<tr>
<td>Transfer to Alto Cards</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>35,701.49</strong></td>
<td><strong>33,940.12</strong></td>
</tr>
</tbody>
</table>

Net Income (expenditure)
Transferred to balance sheet (8,707.79) (7,313.60)

Heather Chesters, Honorary Treasurer, 2012